



Economic Development Division

COMPUTER WORKSHOPS

REVISED 8/7/2017

All classes meet 8:30 AM-4:30 PM

\$149 per person

Senior (55+) \$129 per person

Fall 2017					
Forsyth Campus Room B145			Oakwood Campus Room 517		
Application	Day	Date	Application	Day	Date
Word Intro	Mon	9/11	Excel Intermediate	Thur	9/7
Word Intermediate	Mon	9/25	Excel Advanced	Thur	9/21
Word Advanced	Mon	10/9	Excel Intro	Thur	9/28
PowerPoint Intro	Mon	10/23	Excel Intermediate	Thur	10/19
Excel Intro	Mon	11/6	Excel Advanced	Thur	11/2
Excel Intermediate	Mon	11/13	PowerPoint Intro	Thur	11/16
Excel Advanced	Mon	11/27	Word Intro	Thur	11/30
PowerPoint Intermediate	Mon	12/11	Word Intermediate	Thur	12/7
Barrow Campus			Dawson Campus Room 220		
<i>Classes scheduled based on demand</i>			Word Intro	Mon	9/18
			Excel Intro	Mon	10/16
			Excel Intermediate	Mon	10/30
			Excel Advanced	Mon	11/20



Call **770.533.6992**
to register.

*Classes also available for Outlook and Access.
Call 770.533.6995 to arrange custom Microsoft Office training for your business needs.*