



Economic Development Division

COMPUTER WORKSHOPS

REVISED 4/4/2017

All classes meet 8:30 AM-4:30 PM

\$149 per person

Senior (55+) \$129 per person

| Summer 2018 | | | | | |
|-----------------------------|------|------|----------------------------|------|------|
| Forsyth Campus Room B145 | | | Oakwood Campus Room 517 | | |
| Application | Day | Date | Application | Day | Date |
| PowerPoint Advanced | Tues | 5/8 | Excel Advanced | Thur | 5/17 |
| Excel Intro | Tues | 5/22 | PowerPoint Intro | Thur | 5/31 |
| Excel Intermediate | Tues | 6/12 | Excel Intro | Thur | 6/14 |
| Excel Advanced | Tues | 6/26 | Excel Intermediate | Thur | 6/21 |
| Word Intro | Tues | 7/10 | Excel Advanced | Thur | 7/12 |



*Classes also available for Outlook. Access tutoring may be arranged.
Call 770.533.6995 to arrange custom Microsoft Office training for your
business needs.*