Office Use Only

Processed _____/_____/_____

By _____

LANIER Technical College

www.laniertech.edu

DROP/ADD/WITHDRAWAL FORM

Refund Policy for the Technical College System of Georgia – During the "No Harm, No Foul" Three Day Drop Period:
100% of tuition and fees paid will be refunded for total withdrawals from the College.
Tuition for credit hours dropping registration below 15 credit hours will be refunded at 100%.

There is no refund after the "No Harm, No Foul" Three Day Drop Period.

__ √ Oakwood **__ √ Forsyth** **__ √ Jackson** **__ √ Winder-Barrow** **__ √ Dawson**

Date Received by Student Affairs

Semester/Year

Student Name Student ID Number Program/Department

Reason for Change

Student's Signature Date Advisor's Signature Date

(I understand that receiving grades of W, WP, and WF may affect my future Financial Aid eligibility.) A grade of W is given when a student drops a class AFTER the official "Third Day of Classes" listed on the school calendar.

COURSES ADDED:

CRN	Prefix/ No.	Course Name	Credit Hours	Instructor's Signature	Date

COURSES DROPPED:

CRN	Prefix/ No.	Course Name	Credit Hours	Instructor's Signature and Last Date Student Attended	Grade After Mid-Term (Circle One)
					WP WF
					WP WF
					WP WF
					WP WF
					WP WF

EOI