



## ENROLLMENT VERIFICATION REQUEST

Enrollment Verifications cannot be processed until after the payment deadline each semester.

Date: \_\_\_\_\_ Name: \_\_\_\_\_  
(First) (MI) (Last)  
Student ID: \_\_\_\_\_ Phone Number: \_\_\_\_\_ ( ) \_\_\_\_\_

**Issue Enrollment Verification to:** (List Name of Company or Contact and Full Address. *If the Company is a Loan Provider, be sure to complete and attach the Loan Deferment form from the lender's website.*)

Please print clearly \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Distribution Instructions:

\_\_\_\_\_ Mail Document to Address Listed Above  
\_\_\_\_\_ Email Document to \_\_\_\_\_ @ \_\_\_\_\_  
\_\_\_\_\_ Fax Document to \_\_\_\_\_ ( ) \_\_\_\_\_  
\_\_\_\_\_ I Will Pick Up Document at \_\_\_\_\_  
(Campus Location Name)

**\*\*NOTICE\*\* ENROLLMENT VERIFICATIONS ARE PROCESSED EACH TUESDAY AND THURSDAY. DUE TO THE CONFIDENTIAL INFORMATION INCLUDED ON ENROLLMENT VERIFICATIONS, THE STUDENT SIGNATURE IS REQUIRED.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### OFFICE USE ONLY

Date Received \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Processed \_\_\_\_/\_\_\_\_/\_\_\_\_  
\_\_\_\_\_ Sent to Campus Specified Above \_\_\_\_\_ Mailed \_\_\_\_\_ Faxed \_\_\_\_\_ Emailed

Equal Opportunity Institution

For more information about our graduation rates, the median debt of students who completed the programs, and other important information, please visit our website at <http://www.laniertech.edu/GE.aspx>