

Program/Course Crosswalk for Substantive Change Determination

Revision to curricula for existing programs may or may not require a notification or prospectus to the Southern Association of Colleges & Schools Commission on Colleges (SACSCOC). This determination is based on the percentage of new content in the revised curriculum.

Determination of what constitutes new content must take into consideration:

- Course code (e.g. ENGL 1011)
- Number of credit hours
- Number of contact hours
- Course competencies

Additional or revised courses with new course competencies are always considered new content. Changes to course code, credit hours, or number of contact hours may or may not be considered new content. A curriculum revision with 25% or more new occupational content is considered a substantive change (the credit hours for General Education content is not included in the calculation).

Date of Request:	November 20, 2023
Description of Change:	Revised curriculum
New Award and Major Code:	Business Technology diploma (BT12)
Location:	Hall, Forsyth, Barrow, Online
Program Director:	Elizabeth Ortiz

LTC Existing Course Content Business Technology diploma (BA12) (Courses/Credits/Contact Hours)	How is content related to other content offered by the College? Compare <i>competencies</i> to existing LTC courses (unchanged, repackaged, updated, new, etc.)	Proposed Program Name Business Technology diploma (BT12) (Courses/Credits/Contact Hours)
	See attached spreadsheet.	
	All competencies in the new (revised) curriculum were previously taught in LTC's previous version of the Business Technology diploma program.	
	Percent New Content (Calculation and %): NA and 0%	
Number of Credit Hours: 50		Number of Credit Hours: 42
Number of Semesters: 4		Number of Semesters: 3