How to Drop/Withdraw from Classes in LTC Experience

- ➢ Go to <u>www.laniertech.edu/myltc/</u>.
- Click on LTC Experience.
- You will be directed to log in. You will need to enter your LTC email address and password, then verify with your multi-factor authentication method.
- Select Registration from the Student Record Tile.
- Select Register for Classes.
- Select Term (Ex: Spring Semester 2025) and choose Continue.
- You should see the classes you are registered for in the Summary section.

Student Record				
•	My Profile			
\$	View Account & Pay			
•	Student Self Service			
nîh (Registration			
	Unofficial Transcript			

- Locate the class(es) from which you would like to Drop or Withdraw and find the Action drop-down menu next to the class(es).
- Select the option "DROP WEB" for classes that have not started yet or that are still within the Add/Drop Period.
- Select the option "WITHDRAWAL" for classes that have already started.

Summary							Tuition and Fees
Title	Details	Hours	CRN	Schedule Type	Status	Action	*
Composition & Rhetoric	ENGL 1101, 0	3	60614	Asynchronous (1	Registered	None	
						None	
						DROP WEB	
Total Hours Registered: 3 Billin	ng: 3 CEU: 0 Min: 0 Max	: 18					
						Conditional Add and Drop 🕕	Submit
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Still have questions? Email registrar@laniertech.edu from you LTC email account. Include your name and ID #.