



Supervisor & Industry Leadership

SAIL Fall 2024 – Lanier Technical College

	8:00 - 10:00 a.m.	10:00 a.m. - 12:00 Noon
8/20/24	Role of Supervisors, Listening (1) (Greg & Shelley)	Listening (1) (Greg)
8/27/24	Professional Behaviors (Shelley)	Emotional Intelligence (Shelley)
9/03/24	Listening (2) (Greg)	Appreciation (Greg)
9/10/24	Listening & Appreciation Practice (Greg)	Problem Solving (1) (Greg)
9/17/24	Personalities & Interaction (Shelley)	Leading Meetings (Shelley)
9/24/24	Critical Feedback (1)** (Greg)	Problem Solving (2) (Greg)
10/01/24	Critical Feedback (2)** (Greg)	Continuous Improvement (1) (Greg)
10/08/24	HR Employment Law** (Kelly)	HR Practice (Kelly)
10/15/24	HR Do's and Don'ts (Kelly)	HR Performance Management (Kelly)
10/22/24	Critical Feedback (3)** (Greg)	Continuous Improvement (2) (Greg)
10/29/24	Safety (Greg)	HR Case Studies (Kelly)
11/05/24	Overflow, Evaluations (Greg & Shelley)	Graduation

Location: Building 5, Governor Nathan Deal Economic Development Center, Lanier Technical College -Gainesville Campus (2535 Lanier Tech Dr). Room # may vary

Certification is based on attendance and participation in each outlined competency. Attendance is mandatory for all sessions. Any issues, contact Joan Lee. Class materials are available online and are provided in printed form.



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